

A Regular Meeting of the Albemarle County School Board was held on April 20, 2006 at 6:30 p.m. in Room 241, County Office Building, 401 McIntire Road, Charlottesville, VA 22902.

**PRESENT:** Mrs. Diantha McKeel; Mr. Brian Wheeler; Mr. Stephen Koleszar; Mr. Jon Stokes; Mrs. Pamela Moynihan; Ms. Sue Bell Friedman, and Mrs. Barbara Massie Mouly.

**ABSENT:** None.

**STAFF PRESENT:** Dr. Pam Moran, Superintendent; Dr. Diane Behrens, Executive Director for Support Services; Mrs. Steele Howen, Executive Director for Administrative Services; Mr. Bruce Benson, Executive Director, Curriculum, Instruction and Technology; Mr. Kevin Kirst, Director of Special Education; Mr. Thomas Nash, Executive Director of Intervention and Prevention Services; Ms. Lorna Gerome, Manager of Compensation and Benefits; Mr. Mark Trank, Deputy County Attorney; Mrs. Jennifer Johnston, Clerk and Mrs. Debi Moyers, Deputy Clerk.

**Call to Order.**

At 4:55 p.m., Ms. Friedman, Chairman, called the Board to order in Room 235.

**Closed Meeting.**

At 4:55 p.m., Mrs. Moynihan offered a **motion** that the School Board go into Closed Meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 to discuss appointments to the Long-Range Planning Advisory Committee; and subsection 2 to consider student disciplinary matters involving students at Western Albemarle, Albemarle and Monticello High Schools, Walton Middle School and Jack Jouett Middle School, and student attendance appeals involving Brownsville, Agnor-Hurt, Greer and Red Hill Elementary Schools. Mr. Wheeler **seconded** the motion, **and the motion passed unanimously.**

**Agenda Item No. 1. Call Back to Order.**

At 7:45 p.m., Ms. Friedman called the Board back to order in Room 241.

**Agenda Item No. 2. Pledge of Allegiance.**

Ms. Friedman said the Girl Scout Troop 785 from Sutherland Middle School would present the colors and lead the audience in the Pledge of Allegiance.

**Agenda Item No. 3. Moment of Silence.**

**Certify Closed Meeting.**

Mrs. Moynihan offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Wheeler **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES:** Mr. Wheeler, Mrs. Moynihan, Mrs. McKeel, Ms. Friedman, Mr. Koleszar, Mr. Stokes and Mrs. Mouly.  
**NAYS:** None.

**Motion carried by a 7:0 vote.**

Mrs. Moynihan offered a **motion** to suspend student #1 for the remainder of the school year. Mr. Koleszar **seconded** the motion, **and the motion passed unanimously.**

Mrs. Moynihan offered a **motion** to suspend student #2 for the remainder of the school year. Mr. Wheeler **seconded** the motion, **and the motion passed unanimously.**

Mrs. Moynihan offered a **motion** to permanently expel student #3. Mrs. McKeel **seconded** the motion, **and the motion passed unanimously.**

Mrs. Moynihan offered a **motion** to permanently expel student #4. Mrs. McKeel **seconded** the motion, **and the motion passed with Mr. Wheeler voting no and Mr. Koleszar abstaining.**

Mrs. Moynihan offered a **motion** to permanently expel student #5. Mrs. McKeel **seconded** the motion, **and the motion passed with Mr. Wheeler voting no and Mr. Koleszar abstaining.**

#### **Agenda Item No. 4. Agenda.**

Mr. Koleszar offered a **motion** to approve the agenda as amended by removing agenda item 14. Mrs. McKeel **seconded** the motion, **and the motion passed unanimously.**

#### **Agenda Item No. 5. Commendations.**

1. Congratulations are in order for **Austin McPhillips** of Sutherland Middle School, **Sarah Browning** of Stone-Robinson Elementary School, and **Edward Fry** of Monticello High School. On March 15<sup>th</sup>, all three participated in this year's Virginia School Board Association (VSBA) Student Art Contest, which was held in conjunction with the VSBA Regional Forum. As first-place winner, Austin's charcoal self-portrait will be framed and will join 26 other winning selections in being displayed on a rotating basis in the VSBA offices in Charlottesville and the Richmond offices of the Secretary of Education and the State Superintendent of Public Instruction. It will then be exhibited at the VSBA Annual Convention in Williamsburg this autumn. Sarah, whose African pastel artwork won second place, and Edward, a participating senior, will have their pieces displayed here at the County Office Building for the upcoming school year. The VSBA Regional Art contest was started in 1989 to promote the artistic talents of Virginia's public school students.
2. The MATHCOUNTS competition was developed to increase interest and involvement in mathematics among all middle school students in order to assist in developing a technically literate population essential to U.S. global competitiveness and the quality of life. The MATHCOUNTS Foundation administers a nationwide math coaching and competition program based on problem solving and mathematical skills. The local competitions are held at each school to select the top 4 competitors from each school. The regional competition was held on February 18<sup>th</sup> at Blue Ridge Community College in Weyers Cave. More than 7 million students nationwide have competed in the MATHCOUNTS competition over the last 23 years.

Albemarle County Schools did an incredible job at the 2006 MATHCOUNTS Skyline Chapter competition. Sutherland Middle School placed 2<sup>nd</sup> in the contest. The Sutherland team was comprised of **Sachin Doshi** (Team Captain), **Christopher Hrvoj**, **John Pyo**, and **Jiana Yui**. The team was coached by **Gwedette Crummie**.

Burley Middle School placed fourth in this competition. **Alex Simko**, is to be congratulated as one of the top two students, not on the winning team, who will advance to state level of competition.

3. On April 5<sup>th</sup>, the National Achievement Scholarship Program announced the names of more than 800 high school seniors of 2006 who have won Achievement Scholarship awards. These outstanding Black American students will share a total of about 2.5 million in scholarships that may be used for undergraduate study at any regionally accredited U.S. college or university of their choice. Our congratulations to **Steven A. McAlpine** for being awarded a National Achievement \$2500 Scholarship! He is a senior at Western Albemarle High School with medicine as his probable career field.
4. When the talents and accomplishments of **Alexandra LaRue Davis** were added up, the total brought the Murray Elementary School educator the Virginia Council of Teachers of Mathematics (VCTM) William C. Lowry Outstanding Teacher of the Year award for the elementary school level.

Ms. Davis recently received the award during VCTM's 28<sup>th</sup> annual conference at Virginia Tech in Blacksburg. She teaches fourth-grade math and science, and compacted fifth- and sixth-grade math at Murray. VCTM annually recognizes a classroom teacher on the elementary, middle, secondary, and college levels for his or her outstanding work and accomplishments in the field of mathematics.

The purpose of VCTM is to stimulate an active interest in math, provide an interchange of ideas in the teaching of math, promote the improvement of math education in Virginia, to provide leadership and resources for the professional development of teachers, and to facilitate cooperation among math organizations at the local, state and national levels.

### **Agenda Item No. 6. Consent Agenda.**

- 6A. Minutes: February 23, 2006 Regular Board Meeting; March 23, 2006 Regular Board Meeting
- 6B. Donation to B.F. Yancey Elementary School
- 6C. Donation to Broadus Wood Elementary School
- 6D. Exemption from Compulsory Attendance
- 6E. Exemption from Compulsory Attendance
- 6F. Exemption from Compulsory Attendance
- 6G. Policy Review and Revision
- 6H. CFA Institute Food Service Addendum to Lease Agreement
- 6I. Last Day of School
- 6J. 2005 – 2010 Local Plan for the Education of the Gifted
- 6K. Personnel Action

Mr. Stokes pulled Item 6I, Last Day of School. Mr. Koleszar offered a **motion** to approve the consent agenda minus Item 6I. Mr. Wheeler **seconded** the motion, **and the motion passed unanimously**.

**Item 6I, Last Day of School:** Mr. Stokes said he would like to discuss whether or not the School Division should end school on a Friday, June 9<sup>th</sup> rather than on a Monday, June 12<sup>th</sup>. He has asked Dr. Behrens and Dr. Moran to look into the matter to make sure the School Division has enough hours accumulated in order to do that. Mr. Wheeler said he would not mind getting more information. Dr. Moran said Mr. Stokes would like staff to look at clock hours, as well as, get feedback from the principals, in order to potentially consider June 9<sup>th</sup> as an alternative. **There was Board consensus for staff to look to see if the School Division would be able to end school on June 9<sup>th</sup>. This item will be brought back on the next consent agenda for approval.**

Mr. Koleszar then offered a **motion** to approve the Personnel Addendum to the Consent Agenda. Mrs. McKeel **seconded** the motion, **and the motion passed unanimously**.

### **Agenda Item No. 7. Announcements.**

**VSU Trip:** Approximately 130 children are headed on a field trip to VSU this Saturday from Walton and Burley MS and Greer, Scottsville, Yancey and Cale ES. VSU is sponsoring the visit with a tour, lunch and track meet invitation. This is the second leg of the partnership with VSU that continues the HS visit in the fall. Charlene Green has coordinated this trip as a 1<sup>st</sup> generation college outreach opportunity between our children and Virginia State University.

**Health Advisory Recommendation:** At the last Health Advisory Meeting we discussed the Youth Risk Behavior Survey again and the committee wants our School Board to know they support doing it again with the caveats that we define what will be done with the information and that we will insure a presentation will be done on the importance of taking the survey seriously. VCU is interested in doing the analysis, etc. The bid from them is for \$15,000.

**Fuel:** Records and fuel trend data from transportation indicate fuel expenditures will exceed the line item total by an estimated \$217,000. There is \$200,000 in the fuel reserve.

**Building Services News:** Good News from Building Services! Because of the mild winter and energy conservation efforts our department and the schools have made it appears as if our current total budget for utilities will be sufficient and we will not need to draw from our reserve account. With nearly 25% of the year left we need to still be cautious. If it is an abnormally hot, dry spring, and early summer we could run a deficit of \$25,000 to \$30,000 and need to use part of the reserve funds to cover that amount. Give me a call if you have any questions or need more information.

**Safety at Schools:** Dr. Moran said the Board has been aware that there have been discussions out in the communities particularly in the western community concerning students' safety and security in schools this week. She and staff have been out in the schools and said schools have been very safe this week and today. They do have some concern because of the enrollment drop today at a couple of the high schools and she just wanted to note that to the Board. The high school principals have done a great job at both Western and Albemarle working with staff and students to address concerns about school safety.

Mr. Wheeler had a follow-up question about school safety. He asked if the Board would consider a motion, and he would make the motion, to release as much information as legally possible related to recent disciplinary decisions to the public and media. Typically the Board's policy in a closed meeting is that the Board members cannot talk about things that transpired in a closed meeting outside of that meeting. The Board would have to make a motion to send a signal to Dr. Moran that it is okay to release as much information as possible. He asked Mr. Trank if he had any further thoughts about that. Mr. Trank said it would depend largely on the type of information that the Board wishes to disclose. Obviously, in any disciplinary cases involving specific students the Board is very limited by law, as well as by Board policy, as to what they can release. If the Board wanted to issue a statement of some sort beyond the actions that were taken in public tonight regarding any specific disciplinary cases, he would have to see what type of information the Board was interested in releasing. Mr. Wheeler said his suggestion would be just to release the outcome of the related disciplinary hearings that we had. Line those up with an announcement from the school division that said this is the outcome. Mr. Koleszar said he would be uncomfortable with that. Mr. Stokes said in his mind it is extraordinary circumstances and he would support Mr. Wheeler's motion if he made the motion but he is not sure what the Board members would be able to say that would not be a violation of statutes. He does not mind changing Board policy in this particular instance but does not see how they can. Mrs. McKeel said Board policy is based on legal ground. Mr. Wheeler said his suggestion would be not to release any identifying information. Mrs. McKeel said she does not understand what Mr. Wheeler is after. Mr. Wheeler said right now if a member of the public or the media asks him what happened in a disciplinary hearing he cannot answer that question and he does not think that is a place where the School Division should be. He thinks the Board should be able to answer those questions and just say what the outcome was. Mrs. Moynihan said the outcome was plain for everyone to see when the Board made motions on four students. Ms. Friedman said she would like for the School Board attorney to make sure the Board adheres to the law and does not by inference and innuendo breach the confidentiality of closed session. Dr. Moran said she will talk with Mr. Trank about this issue and if there is some information staff can bring back to the Board then they will do that next week.

Mrs. Moynihan had a question on fuel expenditures. She said it reads fuel expenditures will exceed the line item total by an estimated \$217,000 and there is \$200,000 in the fuel reserve. She wanted to know what actions staff was going to take to address this. Dr. Behrens said this is all an estimate but according to Mr. Zimmermann we will have money either through holdback or the contingency fund. She said next year in the budget, staff has budgeted more in the fuel line item and they also will reinstate the contingency.

Dr. Moran also noted that Dr. Behrens pointed out to her that the School Division is experiencing some issues getting bids for some of the projects that are suppose to happen this summer. There were bids put out for projects that no one has bid on. Dr. Behrens said she is hoping to have the project list to the School Board members tomorrow in *Superintendent's Letter* of the projects that they are actually going to work on this summer. They did not get a bid to do some of the projects so they will be delaying those. Ms. Friedman said she talked with a prominent local contractor who seemed generally surprised that the School Division would not be getting bids and indicated perhaps he had not seen the bid. Dr. Behrens said one of the projects they did not get any bids on, and perhaps it is the type of work, is the HVAC replacement work at Brownsville Elementary School. Dr. Moran said it is a consideration for some issues that we are going to have to address.

Mrs. McKeel said she wanted to talk about the School Health Advisory Board Recommendation. Dr. Behrens said the School Health Advisory Board wanted the Board to consider revisiting the Youth Risk Behavior Survey and asked staff to find out the cost. The Health Advisory Board did put some caveats on the survey. One

was making sure staff explained to the students why they were doing the survey. The second was to have a clear purpose for the results that were obtained. Mrs. McKeel asked if this is going to be added to the parking list. Dr. Moran said they have scheduled a one-hour block next week for budget discussion. She said putting this information out ahead of time gives the Board an opportunity to do some thinking on this issue. Mrs. McKeel said she does not want this to fall off the radar screen and is glad it will be brought up for future discussion.

### **Agenda Item No. 8. Public Comment.**

Mr. Charlie Trachta expressed concern about a history teacher at Albemarle High School. He feels the teacher has the students teaching themselves. He does this by assigning more and more homework and group assignments instead of teaching students in the classroom. The work is then graded harshly and there are long periods before the work is returned to the students. He has asked this teacher why he graded homework so hard, especially when he weighs it so heavily into their grade. His comment was that while the work was complete and the answers are correct, he wanted more. The homework load is normally heavy for honor students but when this teacher has personal issues the students are expected to do more homework assignments and he teaches even less. He does not like to speak badly of teachers yet this teacher speaks down on the teaching skills of other teachers and how other schools are not doing their jobs. He has spoken to Dr. Haas and his staff about this on more than one occasion but the best he can hope for is that maybe things will change next year. If these things do not change with the homework and how students must teach themselves, this school system will not only lose a local supporter, himself, they might also lose one of their supporting students.

Mr. John Hall spoke about his No Trespass Notice. He asked the Board for relief and asked Board to lift the No Trespass Notice to allow him to return to Albemarle County property as a welcomed visitor instead of a scorned trespasser. He asked to have the No Trespass Notice lifted so he can visit his niece and nephew during special school activities, produce TV commercials at CATEC with vocational education class students members during school hours, and to clear his record so it does not spoil his chances for gainful employment. Dr. Moran asked Mr. Hall to provide information to the School Board Attorney to review.

Ms. Pam Evans thanked the Board for taking good care of the kids and the need to continue to approach safety in the schools in a calm, intelligent and measured manner. She believes we must not be reactionary. Her concern is overreaction. The email from Dr. Moran to parents talked about video surveillance and the like. This does concern her. She does not want herself or her kids to live in a police state. She considers what has happened to be very serious and believes there should be punishment. However, she is not sure being interrogated by police without parents or lawyers present is safe or productive. She believes our schools are a safe learning environment and that being in school was certainly safer than being in the middle of a busy road like the unsupervised high school students she saw today. She asked the Board to continue to help see that the kids most in need get the support from the community.

### **Agenda Item No. 9. School Board and Superintendent Business.**

**Strategic Plan Update: Goal 3:** Mrs. Howen summarized the staff report (on file in the Clerk's Office). Goal 3 – Recruit, retain and develop a diverse cadre of the highest quality teaching personnel, staff and administrators.

In the fall of 2005 Human Resources surveyed our competitive market to ascertain a salary structure that would maintain our position within this market. A salary schedule that provides increased market competitiveness and brings teachers with the most experience to the bottom of the top quartile of the salary scale is proposed in the 06-07 budget. Additionally, increases in insurance, VERIP and VRS are proposed. We are confident that maintaining our market competitiveness will assist us in meeting this goal. Teachers have many opportunities to earn additional reimbursement by engaging in assigned duties at the schools (including coaching), serving on committees, providing instructional leadership, or doing division summer activities including teaching summer school and attending the CAI Institute. While providing teachers with extra monies, many of these activities also allow teachers to serve as leaders in their schools.

Salary is only a piece of the puzzle to meet Goal 3. Experienced teachers are assisted in submitting an application for National Board Certification and teachers new to the profession are helped by the new teacher mentors. The Professional Development Reimbursement monies are an incentive for teachers to remain current in their practice by attending a variety of professional development activities in addition to the ones that Albemarle County offers without cost. These are strategies aimed at retaining teachers once they are hired.

In order to attract a strong candidate pool other strategies to meet this goal are underway. We are continuing with the "Grow Your Own" program, partnering with colleges and universities, and are active with the AATF. Human Resources will work this year to increase the percent return of the exit surveys and give additional attention to the analysis of the data collected. We have participated in a number of recruitment fairs, currently have a pool of approximately 600 teacher candidates and have hired 2 minority teachers on early contracts and 2 more offers are pending. We also have identified 3 more minority teachers in specialty areas to whom we will offer contracts as soon as openings are available. We also have a strong and deep pool of candidates for administrative positions.

We are convinced the efforts of the School Board in providing market competitive salaries, benefits and leadership opportunities for our personnel will assist us in keeping talented teachers and administrators in our schools.

Board members noted or asked the following that staff answered:

1. Dr. Moran said the school division is building a relationship with Mary Baldwin College. In terms of minority recruitment, Mary Baldwin has one of the more significant percentages of teachers in training who live here locally and who are minorities. There is a move to get these students into our schools as student teachers and to also send a very clear message that we would like to be the division of choice for their applicants. There are some employees in our schools that are minority teacher assistants who are enrolled in the "Grow Your Own" program and are receiving funds and taking courses at Piedmont. They are starting to see some of the efforts they talked about a year ago pay off on Goal 3.
2. Are there opportunities to earn additional salary such as stipends? Will the stipend amounts be reviewed in the near future? Dr. Moran said the stipend amounts are set through the Academic Leadership Stipend program. She said they do need to make sure the stipends that are in place are within the market focus. Mrs. McKeel said there may be some we do not need and others we might want to add.

**Legislative Update:** Ms. Friedman said the quick update is nothing is happening in Richmond. We will have an opportunity for a further update when we look at the budget again next week. (This section ended at 8:35 p.m. There was a break until 8:45 p.m.)

Ms. Friedman said she, Mrs. Mouly and Mr. Wheeler attended the NSBA Conference in Chicago, which was an exceptional, worthwhile, professional development event.

### **Agenda Item No. 10. Policy Review and Revision.**

Dr. Behrens summarized the staff report (on file in the Clerk's Office). Board Policy BFB states "The School Board Policy Manual shall be reviewed at least every five years and revised as needed." Policies BCEA, JEC, and JGD/JGE have been amended to reflect the desire to have a Disciplinary Committee and are being brought forward for the first time for discussion.

Policy BCEA is a new policy that establishes a Disciplinary Committee composed of at least three School Board members. Admission of expelled students has been removed from Policy JEC and new language has been drafted for Policy JGD/JGE. Legal counsel has reviewed these policies and will offer input during the discussion.

There is no financial impact associated with review of this policy.

Dr. Behrens asked for a discussion on the Disciplinary Committee and if the committee is something the Board wants to consider. Mr. Trank said there are a couple of points the Board might want to consider. He thinks looking at this, there appears to be advantages and disadvantages. The advantage of having this type of committee is you do not need the entire Board present to hear these types of cases. The disadvantage is it would create an additional layer and the work associated with that, keeping in mind under state law that the decision of a committee of this sort would be final as long as the committee's decision is unanimous. He said if the decision is not unanimous then the decision could be appealed by right to the full School Board. Another consideration for the Board is the rights to which Board members that are not on the committee have. Would they have the right to weigh in, be heard or have input into the cases that are before the Disciplinary Committee? It would be important that the Board decide the extent of the other Board members to participate in the deliberations of the committee if they are not a member. It could be done by adopting by-laws for that committee and have written rules and procedures. This committee is a public body so it is subject to the open meeting requirements of the Freedom of

Information Act but obviously dealing with disciplinary issues you would handle it the same way as you do now. There are some concerns that it may create more work for the Board, not less. The Board can only delegate this authority so far. You cannot eliminate the possibility that the full School Board might have to hear these cases. Dr. Moran said she has spoken with a couple of superintendents that have disciplinary committees about cases going to the full Board but what she heard from them is that it is very rare. For them it is not something that they feel is a critical issue. In fact, they believe the committee has in many cases streamlined the work. It gives the families an opportunity to be heard and to state their case. It is the very same way we do it right now but allows cases to move more quickly. Cases do not end up stacking up in front of the Board. Mr. Trank said this would allow the committee to meet on days that are not regular Board meetings and handle the flow of these cases more efficiently. The Clerk's office would have to make sure the notice of the committee's meetings is posted in accordance with the requirements of the Freedom of Information Act.

Board members noted or asked the following that staff answered:

1. Some Board members noted that they were in favor of forming such a committee. It would be better service to the students and more efficient for the Board.
2. Some Board members expressed concern about consistency of decisions over time if you have multiple Board members that rotate through the committee. Whether the Board has a committee or not the Board really needs to look at how they conduct disciplinary hearings because trying to bump them up against regular meetings does not work. Mr. Stokes said that he is frustrated sometimes because some information for the case is received at the very last minute. The Board just cannot take the time like they should to consider that type of information plus the time pressure.
3. Some Board members said that they would like to find a way to streamline this operation but they are not sure that the committee is the way to go. Mrs. Moynihan considers it one of her main concerns and main responsibilities and is not sure she would like to delegate that task to a committee. On the other hand, she does not like the fact that we only allow generally 15 minutes for a case. The Board needs to find a different way to deal with disciplinary cases.
4. Some Board members asked that Mr. Trank address the issue of consistency. Mr. Trank said we will have to be more consistent in providing results and outcomes from cases so that the committee would have that information to guide them in regards to consistency, making sure that similar cases are handled in a like manner. Mrs. McKeel addressed getting last minute information, which is almost invariably from the parents. If the Board had this structured better there would be a way to get that information ahead of time. Mr. Stokes said it might give the Board more flexibility if they could accept the information but then postpone the hearing a week or so which is something they cannot do now.
5. Some Board members noted that the Board does not operate by committee very much. The Board should think about the overall structure and do they want to operate by committee for a lot of major issues. Mrs. Mouly asked if the Board was willing to operate as a whole on most things and just have a Disciplinary Committee. One of the things she learned at the national conference is that there are boards here and there that operate heavily by committee. This might be part of a bigger structural discussion. She said if the Board did consider a Disciplinary Committee she would want the Board to rotate it so that everyone would have some exposure to it at one time or another.

Dr. Moran said the consistency piece has come up in the general focus on hearings because Board members turn over and that becomes an issue, but the second part is doing this as a pilot. This would allow the Board to work through a cycle and then find out if this is something the Board wants to continue. Policy is something they can always revise. Mrs. Mouly said the consistency would depend heavily on the institutional memory of the staff and the School Board attorney. Dr. Moran said they would not want to rely on institutional memory but instead track case studies. It would track facts and outcomes but not names. Mr. Koleszar said he thinks if they did have a committee it would be good for the committee to go to the Board after the hearings and give the facts and the decision. This would help build the consistency because all the Board members would be informed of the decisions. Mrs. Mouly said this could be more work for staff. She said the School Board attorney and a staff member would have to attend the committee meetings. They would be doubling up on

meetings if the meeting was held on a different day. Mr. Wheeler said this would give the flexibility of having the meeting at other locations or during the day.

Mr. Stokes asked could the committee have three standing members and then any School Board member that wanted to attend these hearings could come if they wanted to. Mr. Trank said you could as long as you have at least three members. Mr. Trank said the way this is written, the Disciplinary Committee does not have the exclusive authority to hear all cases. As a Board you could decide if a case should involve the entire Board. Mrs. Moynihan said when the Board has held special meetings for disciplinary actions it was with whatever Board members were available that day.

Mrs. Moynihan asked if the full Board could get all the materials that the committee receives before the committee met. That way a Board member could decide if they want to attend the committee meeting. Dr. Behrens said that would be part of the process the Board would have to establish.

Mr. Wheeler said what is in front of them tonight is just a general proposed policy of does the Board want a committee or not. There will be a lot of work to figure out the details, how it works, etc. Dr. Behrens asked Mr. Trank in the definition of the Disciplinary Committee, is it within thirty calendar days or thirty school days that the School Board shall render a final decision in a case. Mr. Trank said thirty calendar days. Dr. Behrens said as a policy it would have administrative procedures that detail the process, whether it is standing or rotating committee and the process. She would work through that if the interest was there. Ms. Friedman asked the Board if there was an interest to move forward in terms of a pilot. Mrs. Moynihan said she would like to see a draft first that addresses the items mentioned above. Ms. Friedman said more work needed to be done before the Board could even approach a pilot. Mrs. McKeel said maybe the Board needs a consensus that staff comes back to the Board with a proposal and how a pilot would work. Dr. Behrens said she is hearing from the Board that they would like for her to work on establishing a committee of the School Board. Dr. Moran said they would take what the Board has said and work on a proposal and bring it back to the Board. Dr. Moran said we might be able to bring this back the first meeting in May. Dr. Behrens said that concludes policy BCEA.

Dr. Behrens spoke about Policy JEC. She said what they would like to remove Admission of Expelled Students from School Admission Policy and place it in the Student Suspension/Expulsion Policy. She said they left enough leave way in the next policy, JGD, to say if applicable the School Board **or a committee thereof**. What the Board needs to discuss in this particular policy is Re-Admission of Suspended and/or Expelled Students. She has two alternatives. The difference is in Alternative #1, there is a right to appeal the decision at a hearing before the School Board or a committee thereof. In Alternative #2, there is a review of the record, the Superintendent's record of review. The Board would not actually hear the case but would be able to review the documents. Mr. Trank said the reason they are bringing this forward is the current policy language that addresses the admission or exclusion of students from outside the district is outdated. It has to be updated to be consistent with state code. There are two ways to do this. Under Alternative #1, the superintendent's designee/hearing officer would review the request and make a recommendation to the Board. Then it would be Board's obligation if that recommendation is appealed to hold a full hearing. Under Alternative #2, the hearing would actually take place before the Superintendent or the Superintendent's designee/hearing officer in which case that could be appealed to the Board but the Board would not be required to hold an additional hearing. You would simply review the record and there would be no additional right to a hearing. Your decision would be based on the written record. Alternative #1 it is referred to you as the Board holding the hearing versus Alternative #2 the hearing takes place at a lower level with a limited right of appeal based on the written record. Mrs. Mouly said either of these alternatives would be a substitute for this language that has been deleted. Mrs. McKeel said this would not be in effect for students that are suspended in our school division. Mr. Trank said this is only for students outside Albemarle County. Mr. Wheeler said in Alternative #1 it cites state code 22.1-277.06. That is dropped out of Alternative #2. Mr. Trank said the reason it is not there is that in Alternative #2 you are not holding a hearing but it is a good point. Dr. Behrens said the School Board body is the only body that can waive the conditions for readmission under the code. The School Board would not be doing a hearing to waive any conditions. Mr. Wheeler said looking at the exclusion period he was more concerned about that language but he found that is also in the current policy. If the Board preferred Alternative #1 he has some specifics on exclusion that concern him. If the Board likes Alternative #2 he does not have as many concerns. Dr. Behrens said when a



student comes to the Superintendent petitioning for readmission they would certainly be required to bring paperwork that includes all the student's records. Mr. Stokes asked if other school systems are required to give the School Division this information. Mr. Trank said what we would expect at a minimum is enough information if a student had been suspended or expelled, to allow them to make an informed decision. Where this does become a problem is out of state and private schools. Mr. Trank said under Alternative #2 the student would get the opportunity to have a hearing before the Superintendent or designee and would be given due process just not before the full Board. Mr. Trank said they can then appeal to the School Board and the Board would review the written record but not hold an additional hearing. Dr. Moran said the person appearing before the hearing officer would bring the information they wanted to provide and the hearing officer would have the information from the school. The hearing officer would listen and make a recommendation to admit or not admit. If the recommendation is to not admit, all that information would come with the recommendation and rationale to the School Board but the Board would not hear from them in person. Mr. Koleszar said this is more efficient because nine out of ten times we are going to go with the Superintendent's recommendation. Mrs. Moynihan said we should accept the validity of another School Board or District's determination. **There was Board consensus to use Alternative #2.**

Mr. Wheeler asked Dr. Behrens to look at IV.B. under JEC. He asked if we could delete the wording that says we expect a new student to give us a social security number. Are there legal issues with them deleting that from the policy? Mr. Trank said it is required by state law. There is a specific code section that states that each student shall present a federal social security number within 90 days of his enrollment. The statute does go on to say, however, that if a student is ineligible to receive one, you can assign another identifying number to a student or waive the requirement. Also if you have a parental objection to providing a Social Security Number the Superintendent or designee may assign another identifying number to the student or waive this requirement. Mr. Wheeler said he knows staff is working to make sure social security numbers are not used for things like report cards, test results, etc. Dr. Moran said they are trying to phase out as quickly as they can any use of that number in the SASI system.

Dr. Behrens said she would bring back JEC with the part that is stricken out for consent. She will also bring back JGD/JGE not with changes regarding the committee but with the changes regarding the re-admission of the suspended or expelled students with Alternative #2. **There was Board consensus for Dr. Behrens to bring those policies back as stated.**

### **Agenda Item No. 11. Special Education Advisory Report.**

Mr. Kirst and Mrs. Mary Huff, Chairman of the Special Education Advisory Committee, summarized the staff report (on file in the Clerk's Office). The Special Education Advisory Committee performs the following functions:

1. Advises Albemarle County Schools of unmet needs in the education of children with disabilities;
2. Assists Albemarle County Schools in the formulation and development of long-range plans designed to provide needed or children with disabilities;
3. Participates in the development of priorities and strategies for meeting the identified needs of children with disabilities;
4. Assists Albemarle County Schools in interpreting plans to the community for meeting the special needs of children with disabilities.

The Special Education Advisory Committee submits an annual report and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board. This report will be presented by Mrs. Mary Huff, Chairperson of the Committee. (A copy of the report is on file in the Clerk's office).

Any recommendations made by the Special Education Advisory Committee that have fiscal impact and are pursued and developed based on direction of the School Board will be brought forward through the budget initiative procedures established during the development of the 2007-08 budget process.

Board members noted or asked the following that staff answered:

1. Does the SEAC have suggestions as to what sort of things should be looked at for social skills instruction or is the committee just saying to take a look at it? Ms. Huff said basically they are saying take a look at

it. For instance, at Western Albemarle High School the school psychologist runs a group for students with social skills deficits. That service is not available at Albemarle High School. It does not seem fair that some students in some schools are getting services that are not available in other schools. She said what the committee is really pushing for is to have the schools get together and talk about what they are doing that works. She said Albemarle and Murray have representatives on the committee. The other two high schools do not have representatives.

2. How long are the meetings generally? Mrs. Huff said two hours, 7 p.m. – 9 p.m.
3. Would we want a committee of 26 people? Mrs. Huff said not only is this committee for discussion but it is also a way of spreading information. In the first hour, the meeting consists of presentations by staff about issues raised by the committee that they want more information about. A lot of the meeting is information sharing. The committee members also submit articles to school newsletters, go to PTO meetings, and offer themselves for information. The committee also wants to know if a parent feels they have an unmet need so that the members can come back to the meeting and present that. It is not a matter of representation similar to the School Board. It is more of an information sharing committee as opposed to a decision-making committee. She stated if the principal of the school could send the SEAC Brochure home with the student asking for a representative in the Spring, with the lead teacher following up if there is no response, she thinks they might have more participation.
4. Dr. Moran said Mrs. Huff noted that 15 schools have active representation on SEAC. She asked Mrs. Huff if there are representatives from each of those schools but only 15 are active or are there just 15. Mrs. Huff said she has 15 names, one of which is a paid employee.
5. Has staff seen the new version of the SEAC brochure and is this one getting the green light? Mr. Kirst said he just saw the new version this evening. He saw content prior but with the pictures and the format, he has not seen that. Mrs. Huff said it has the same text, just arranged in a different manner. Mr. Wheeler said it sounds like we are making progress as far as the content and we need to get the new logo on it. He suggested that the Community Engagement Office might be able to help with the brochure and with communicating the need for representatives.

### **Agenda Item No. 12. Special Education Annual Plan.**

Mr. Kirst summarized the staff report (on file in the Clerk's Office). Under the provisions of the Individuals with Disabilities Education Improvement Act (IDEIA), and the Regulations governing Special Education Programs for Children with Disabilities in Virginia, (effective March 27, 2002), local educational agencies are required to submit an annual plan and applications for providing special education and related services to children with disabilities.

School divisions must submit the policies and procedures that are consistent with both the revised Virginia Special Education Regulations and the IDEIA amendments of 2004. The Annual Plan and funding application will consist of three components:

1. The policies and procedures required for establishing eligibility for IDEIA Part B funding.
2. The Annual Plan.
3. The applications for Section 611 Flow-Through Grant and the Section 619 Preschool Grant.

The reauthorized Individuals with Disabilities Education Improvement Act (IDEIA) was signed into law by President Bush on December 3, 2004 and became effective July 1, 2005. As a condition of receiving the 2006-07 grant award, assurances that Albemarle County Schools will be in compliance with the requirements of IDEIA will be required. This assurance statement along with updated Special Education Policy and Procedures Manuals will be included in the Annual Plan that is submitted to the Virginia Department of Education.

The 2006-2007 Albemarle County Special Education Annual Plan includes policies and procedures consistent with both Federal Law (IDEIA) and State Regulations and serves as the basis for establishing eligibility for Part B funding. There are significant changes to these policies. An executive Summary is attached. The 2006-07 Albemarle County Special Education Annual Plan was reviewed at the Special Education Advisory Meeting on March 21, 2006. Enclosed are assurance/policy statements, a submission statement, a project budget for the Part B Section 611 Flow-Through Grant, and the 619 Preschool Grant. A complete copy of the proposed Annual Plan is available in the School Board Office and is also available on-line at <http://www.k12albemarle.org/SpecialEducation/Announcements.htm>.

The disbursement of state and federal funds appropriated for the education of children with disabilities is contingent upon approval of this plan and application.

Board members noted or asked the following that staff answered:

1. As a result of the change to the policy to include setting aside Federal monies for students that are enrolled in private schools, are we doing more outreach into the private schools? Mr. Kirst said we are doing significantly much more outreach to the private schools. Instead of the school division working with private schools based on where the parent lives, we are now responsible to work much more closely with private schools in Albemarle County. Mrs. McKeel asked if it was regardless of where the student resides. Mr. Kirst said that is correct. He said they are working potentially with students from all around the world. It is all based on where the private school is located. That is a significant change in the Federal law.
2. Mrs. McKeel said students in private schools do not have to take the SOLs. So the students the School Division is now responsible for in private schools are not taking SOLs. Mr. Kirst said the students that are placed by their parents are not. Mr. Nash said he just wants to make it clear it is just students with disabilities and the school division is only providing limited services. He said they went to every private school and talked about their plans and what they were going to do. A lot of people in the state are struggling because it is a very confusing situation. Mr. Kirst said it is approximately \$60,000.00 to serve all the kids so what they would like are consultation services from someone that is a specialist in special education instruction. There is not enough money to provide direct services. It is very limited so they are trying to be effective and efficient as possible. Mr. Nash said they are not paying for special education teachers there but will have a special education teacher that works with the private schools. Ms. Friedman asked if the special education teacher comes out of the \$60,000 or is it in addition to. Mr. Nash says it comes out of the \$60,000.

### **Agenda Item No. 13. Local Plan/Perkins Budget for Career and Technical Education.**

Mr. Benson summarized the staff report (on file in the Clerk's Office). Under the provisions of Perkins III, local education agencies desiring federal assistance are required to submit an application for funding to the Virginia Department of Education. The local application or plan, serves as the formal agreement between the school division and the DOE for implementing both federal and state regulations governing the delivery of career and technical education programs. It also spells out our intended use of federal dollars for the next fiscal year.

The local Career and Technical Education Management Plan outlines vocational policies and procedures and proposed expenditure of federal funds (Perkins Budget). Enclosed you will find a summary of the Carl D. Perkins Vocational and Technical Education Act of 1998, reauthorized as Perkins III, the Local Assurances and the 2005-2006 Budget of Perkins funds.

The disbursement of federal funds appropriated for the Career and Technical Programs is contingent upon approval of this plan.

Board members noted or asked the following that staff answered:

1. Is this enough money? Mr. Benson said there are some challenges. They are looking to upgrade equipment in the middle school programs as part of the revised middle school program guide. It will be helpful but not enough to gear those classes up to provide the 20% that they have outlined in the new middle school program guide.
2. How does this relate to the Federal flow-through funds in the budget? Mr. Benson said it is not represented as part of our regular operating budget in the budget. It is in grants. Mrs. Mouly asked why we approve it separately. Mr. Benson said because they have some specific requirements on how the School Division spends the money. This is not money you can spend to sustain a program. It is money that you can use to start a new program or to enhance a program. There are some limitations in terms of what they can buy, what they can support, and how long they can support it.
3. Is there anything significantly different that Mr. Benson would like to call the Board's attention? Mr. Benson said he would point out that there is a line that references support for the Health Sciences Program at Albemarle, Western Albemarle and Monticello High Schools. They included that to guarantee that they would be able to continue to run the Health and Medical Sciences Program at all three of the comprehensive high schools for next year. There was also a budget initiative request to the Board for this program. They will redistribute those dollars to some of the other programs that are going to be shorted if the spending plan for the Perkins Budget is approved.
4. Dr. Moran said the geospatial tech lab at CATEC has been a topic of discussion. This will fund a

program out at Western. Mr. Benson said they are looking at a dual opportunity. This will make the program available in the Western Feeder program, as well as, supporting the program at CATEC. There appears to be a significant amount of interest at Western and there is a talented staff member there interested in doing that work and also providing support to CATEC. This will fund equipment for that program.

Mrs. Mouly offered a **motion** to approve the spending plan for the Perkins Budget Mr. Koleszar **seconded** the motion, **and the motion passed unanimously.**

**Agenda Item No. 14. Strategic Plan Quarterly Update. (Deferred)**

**Agenda Item No. 15. Living Wage Report.**

Ms. Gerome summarized the staff report (on file in the Clerk’s Office). During the Board to Board presentation at the March 1<sup>st</sup> Board meeting, the Board of Supervisors posed a question to the School Board Chairman on the “living wage” issue and whether the School Board had looked at the impact of increasing the “living wage” for the School Division. Board Chair, Sue Friedman, indicated that it had not been reviewed, but the issue could be researched and information presented back to the Board. Human Resources and OMB staff have prepared background information on the living wage and the fiscal impact of an adjustment for both the School Division and Local Government. The BOS received this information at their April 5<sup>th</sup> meeting.

The living wage is an annual income (or the equivalent hourly wage) that enables a person working full-time to meet their family’s basic needs. These basic needs adjusted for the costs in a given locality include the combined annual costs of housing, food, childcare, healthcare, transportation, taxes and other necessities. Described below are two different methods for calculating the living wage:

1. **The Economic Policy Institute (EPI)**, a non-partisan think tank, bases its analysis on seven categories of need shown below and estimates that a family income for two working adults and two children needs to be \$44,592 for the Charlottesville Metropolitan region. When this annual income is divided by full-time work or 2080 hours, the living hourly wage is \$10.72

**Table I**

**January 2006 Hourly, Monthly, and Annual Estimated "Basic Needs" Budget for the Charlottesville Metropolitan Area (Two Working Adults, Two Children)**

<b>Need</b>	<b>Monthly Cost</b>	<b>Hourly Cost</b>
Taxes	\$349	\$1.00
Other Necessities	\$359	\$1.03
Transportation	\$375	\$1.08
Health Care	\$401	\$1.16
Food	\$587	\$1.69
Housing	\$744	\$2.15
Childcare	<u>\$904</u>	<u>\$2.61</u>
Subtotal	\$3,716	<b>\$10.72</b>
<b>Annual Total</b>	<b>\$44,592</b>	<b>\$44,592</b>

2. **Federal Living Wage Responsibility Act, 2003.** The federal government defines the living wage as consisting of two factors:

(1) an hourly wage (or salary equivalent) sufficient for a worker to earn, while working 40 hours a week on a full-time basis, the amount of the Federal poverty level for a family of four (as published in the Federal Register by the Department of Health and Human Services under the authority of section 673(2) of the Community Services Block Grant Act (42 U.S.C. 9902(2))); and

(2) an additional amount, determined by the Secretary based on the locality in which a worker resides, sufficient to cover the costs to such worker to obtain any fringe benefits not provided by the worker's employer.

For 2006, the official poverty threshold across all 48 states for a family of four is \$20,000, which for a full-time worker equates to \$9.62 an hour. It is important to note that the \$9.62 reflects wages only. The cost of benefits a worker would need if they were not offered them by their employer is estimated by the federal government to be an additional \$2.50 an hour for a total wage of \$12.12.

**3. Market Competitiveness**

The University recently increased their lowest entry wage to \$9.37 per hour based on recent market survey data and estimated that their total benefit package added an additional \$3.45 above wages for a total compensation of \$12.82 per hour for the lowest paid employee.

The City of Charlottesville recently raised their lowest entry wage to \$9.36 per hour based on the 2005 federal living wage standard.

Albemarle County’s lowest pay rate for entry level positions is currently \$8.63 an hour. The proposed classified salary scale for 2006-2007 will increase that minimum rate to \$8.84 per hour. County employees have a benefit package, which is approximately 30% of salary or an additional \$3.80 an hour for the lowest paid employee, which equates to a total hourly compensation of \$12.64 for the lowest paid employee.

**Financial Impact of a Living Wage Adjustment**

**Option 1 - Increasing the Living Wage to \$9.62/hour**

There are currently 116 employees making less than \$9.62/hr; 6 in local government and 110 in the schools, mostly custodians, food service workers and after-school workers.

The cost to increase the living wage to \$9.62 based on the federal living wage guidelines would be \$106,250; \$11,180 for local government and \$95,071 for the schools.

**Option 2 - \$10.72 – Increasing the Living Wage to \$10.72/hr**

There are currently 287 employees making less than \$10.72 an hour; 13 in local government and 274 in the schools.

The cost to increase the living wage to \$10.72 as estimated by the EPI for a family income of \$44,592 would be \$259,597; \$20,685 for local government and \$238,912 for the School Division.

**Option 3 - \$9.37 – Increasing the Living Wage to be market competitive with the University and the City of Charlottesville**

There are currently 78 positions making less than \$9.37 an hour; 5 in local government and 73 in the schools.

The cost to increase the living wage to \$9.37 to be market competitive with the City of Charlottesville and the University would be \$24,104; \$1,890 for local government and \$22,214 for the School Division.

Estimated costs to bring current employees to indicated hourly wage:

<b>LIVING WAGE</b>	<b>\$9.62/hr</b>	<b>LIVING WAGE</b>	<b>\$10.72/hr</b>	<b>COMPETITIVE</b>	<b>\$9.37/hr</b>
<b>County Total</b>	<b>\$106,251</b>	<b>County Total</b>	<b>\$259,597</b>	<b>County Total</b>	<b>\$24,104</b>
Local Govt Total	\$11,180	Local Govt Total	\$20,685	Local Govt Total	\$1,890
School Total	\$95,071	School total	\$238,912	School Total	\$22,214

These amounts do not reflect the additional costs that would be required to address compression issues. Additionally, the impact on self-sustaining programs (Extended Day Enrichment Program and Child Nutrition Program) would need to be assessed.

This report provides information on potential living wage calculations, as well as a preliminary indication of the financial impact if the Board chose to increase the living wage for the lowest paid employees to \$9.62 or \$10.72 or the \$9.37 competitive market adjustment comparable to the University and the City of Charlottesville. If the Board has an interest in pursuing either of these options, Human Resources will need additional time to analyze the impact on salary compression for other employees if the lowest paid wages were increased to determine the total financial impact of proceeding.

Board members noted or asked the following that staff answered:

1. If we bump the living wage up, then the whole scale will need to be adjusted and we do not know that cost. Ms. Gerome said that is correct.
2. Has the Board of Supervisors given Human Resources the okay to do the investigation of the three options and bring back at a future meeting? Ms. Gerome said that is correct.
3. Ms. Friedman said it is the Chair, Vice-Chair and Superintendent’s strong intent that this information be discussed at the joint benefits and compensation meeting in the fall.

4. It was asked if the \$106,250 for Option 1, Increasing the Living Wage to \$9.62/hr., does that include the self-sustaining cost or just the general budget cost? Ms. Gerome said that is the general budget cost. However, in the \$9.37/hr cost, 94% of the employees that are below the \$9.37 are in the self-sustaining programs. They would have to look at can those programs absorb the increase salaries or do we subsidize them somehow. Plus they would have to spend some time developing a model for the compression. How do we move other employees up in the pay range? Right now we have about a 60% spread from our minimum to the maximum. Mr. Wheeler asked if that suggested the whole thing should move up. Ms. Gerome said there are many considerations. If the School Board gives Human Resources direction to go down that path, they will thoroughly analyze it.
5. Ms. Friedman said one of the Board of Supervisors emailed her suggesting that if the School Division gets additional state money this year, could we not take that additional state money and enact the Living Wage effective July 1<sup>st</sup>. She said we want to be very clear what it is we are attempting to do here. The second issue is to pay someone \$10.72 and then 100% of their health care premium and then paying \$10.72 and then charge them \$200.00 a month for their health care premium is comparing apples and oranges when you look at Living Wage disposal income. These are issues that have to be thoroughly addressed. If you are asking this Board do we want those thoroughly investigated, she thinks the Board would like to receive more information and become more educated but we are not making a decision.
6. Dr. Moran said what Ms. Gerome is looking for is whether the School Board would like for her to pull together some information for the Board and are there any other questions that you would want her to explore in terms of issues. Ms. Friedman said she wants the apples and oranges explored thoroughly. Living wage is about the income that someone brings home from their check that they can spend. Mr. Wheeler said the Board needs to look at all aspects of that. He does not think you should lump the value of all benefits into somebody's base salary when you start doing comparisons like this. He thinks they should look at the differential between what is typically paid by an employer versus the employee. Dr. Moran stated Ms. Gerome said if you factor out the benefits that the Living Wage would be two to three dollars less. Ms. Gerome said many of the employees that are below these various wage levels are part-time. At least 80% at each pay level but most are benefits eligible. The County is generous with the part-time benefits also but will make the whole analysis of it a little bit more complicated.

**There was a consensus by the Board for Ms. Gerome to investigate so that it can be discussed at the Fall joint meeting with the Board of Supervisors.**

**Agenda Item No. 16. Other Business by Board Members/Superintendent.**

Mrs. Mouly:

1. She said that she heard a good lecture at the Charlottesville-Albemarle Bar Association meeting from Professor Peter Rodriguez at the Darden School about the global economy and where it is heading. She thought he might be a good resource for the School Board.

Mrs. McKeel:

1. She said she and Mrs. Mouly have talked to Dr. Moran and they will get out to the School Board members at the next School Board meeting a draft agenda for the upcoming May 26<sup>th</sup> legislators meeting.
2. She reminded Board members that the CATEC Fashion show was April 21<sup>st</sup> at 11 a.m.

Mr. Wheeler noted the artwork from Baker-Butler and Cale Elementary Schools on display in the Board Room.

Mr. Koleszar said he was looking at a middle school handbook and it bothered him that we did not have the Vision, Mission and Goals in the document. We should be consistent when we produce brochures.

Dr. Moran said Fay Cunningham (Albemarle High School) would be providing Board members with tickets to see Chicago, The Musical.

Ms. Friedman:

1. She said that laptops are on the horizon so the Board will be receiving information about training.
2. She said that on May 11<sup>th</sup>, Dennis Rooker, Chair of the Board of Supervisors, will be at the Board meeting to present Board-to-Board.
3. She said that the aboard needed to decide on a date for the retreat. She asked Board members to keep open June 5<sup>th</sup> and June 10<sup>th</sup>.
4. She said that the Board has to certify that they receive training. The Board can prescribe the hours of training they receive. The training does not have to be VSBA training. Mr. Wheeler asked if there is no policy on this? Mrs. Johnston said that there is a policy but a number of hours is not specified in the policy. **There was Board consensus for a recommendation to be brought back to the Board.**
5. She said that the Board would receive a BoardDocs presentation in May.
6. She said that she would send an email around asking Board members for their vacation plans for June, July and August.

#### **Agenda Item No. 17. Closed Meeting.**

At 10:20 p.m., Mrs. Moynihan offered a **motion** that the School Board go into Closed Meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under subsection 1 to discuss appointments to the Long-Range Planning Advisory Committee; and to discuss the assignment of specific administrative employees in the school division for the 2006-07 school year. Mr. Wheeler **seconded** the motion, **and the motion passed unanimously.**

#### **Agenda Item No. 18. Certify Closed Meeting.**

Mrs. Moynihan offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mr. Wheeler **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES:** Mr. Wheeler, Mrs. Moynihan, Mrs. McKeel, Ms. Friedman, Mr. Koleszar, Mr. Stokes and Mrs. Mouly.  
**NAYS:** None.

Mr. Stokes offered a **motion** to appoint Anne Shipe (Jack Jouett Magisterial District), Eric Strucko (Samuel Miller Magisterial District), Keith Drake (White Hall Magisterial District) and reappoint Carol Hurt (Rivanna Magisterial District), Dean Riddick (Scottsville Magisterial District) and Michael Coppola (At-Large Magisterial District) to the Long-Range Planning Advisory Committee with said terms to expire December 31, 2007. Mrs. McKeel **seconded** the motion, **and the motion passed unanimously.**

#### **Agenda Item No. 19. Adjournment.**

With no further business to come before the Board, Ms. Friedman adjourned the meeting of the Albemarle County School Board at 10:45 p.m.

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Chairman

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Clerk